



WASCO COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR SESSION
JANUARY 20, 2010

PRESENT: Dan Ericksen, Chair of Commission
Sherry Holliday, County Commissioner
Bill Lennox, County Commissioner
Kathy McBride, Executive Assistant

OPEN TO PUBLIC

Janna Hage, Home at Last Director, presented to the Board statistics of Home At Last from when they took over the Animal Shelter to last year, (Attached as Exhibit A). There is an overview of their 2008-2009 budget up to their proposed 2010 budget. Things are not looking good.

Hage noted that in July they have been providing services for ten years. Their program has grown. They were incredibly busy last year. A lot of people are getting rid of their pets. They have seen a steady increase; they do as much as possible to find other people in the community to rehome the animals.

Some discussion occurred.

Hage stated that they give out a lot of food for the animals in their community. They also help with vet bills. Even though their numbers do not show it they are helping people even if they do not come in. Home At Last relies on donations, since only 20% of their funding comes from the County. The rest is through adoption fees. The funding has never covered a salary for the Executive Director. Hage stated that she needs to step out from volunteering at Home At Last to help with their personal business. She has stepped out twice before. Home At Last does not have any board members left; they do not have any money in the budget for the Director. Most people want to get paid.

Hage stated that the Director position has been a full time job, until now it has almost been no pay. They are trying to figure out how to hire a Director. They do not know

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what they are to do. They looked at the option that Lincoln County did which was to ask the voters to support a Local Option Tax Levy (serial levy), if they felt their services were worthwhile. Lincoln County passed their Local Option Levy by 71%. Hage feels that this is their last option. They are open to suggestions. Hage stated that she has to be able to step away; she cannot continue to do it for free.

Hage asked if the Board had any suggestions.

Commissioner Holliday agreed with the donation part of it. She stated that the Southern Wasco County Ambulance Service's donations are down by 2%.

Hage stated that they pay staff seven days a week. The money goes straight to the animals first. She has spoken to Lincoln County who was ready to close their doors. She does not know what is involved; she does not know if it is a possibility. The biggest hurdle was getting the County Court to put it on the ballot.

Some discussion occurred in regards to the statistics of Home At Last.

Chairman Ericksen stated that he does not have any good suggestions. Your budget is upside down.

Hage stated by \$60,000 since they put in an Executive Director. Staff is no longer at minimum wage; their costs are in payroll. Home At Last is a private nonprofit.

Commissioner Lennox stated we are still dealing with animals coming from outside Wasco County. We do not get any revenue from out of the area to carry these animals. He asked if there is any way that Klickitat County would participate and support Home At Last's program.

Hage stated that they are under no obligation to take any animals from Klickitat County. Officer Brad Heinige picks up a lot of animals by the bridge. Home At Last gets a small intake amount from the people bringing over their animals. They have a very small space for the animals. If they have a contract they would have to take the animals. They do not have the room. That is a huge source of their animals.

Hage stated that they are a regional shelter. They get animals from everywhere. Since they are a no kill shelter they get calls from all over Washington and Oregon.

Commissioner Lennox stated that you are suffering in your revenue from having such a good reputation.

Hage stated that they take animals all the way from Pendleton to Cascade Locks.

Further discussion occurred.

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Hage stated that Hood River has a shelter but they have a very limited program. She does not know where they are at right now. They are not in charge of the shelter themselves.

Hage stated that they are very similar to the Oregon Humane Society, but on a smaller scale.

Chairman Ericksen suggested that we go to the other surrounding governmental entities to discuss this matter. We would not agree to take their animals.

Hage stated that they do that with the Counties of Sherman and Gilliam; they pay \$50. Sherman County has a budget for this cost. Gilliam County has a trapper; their federal trapper brings them animals.

The Board of County Commissioners is agreeable to joining Home At Last to make a presentation to the governing bodies in Washington.

Hage stated that she spoke to NORCOR about bringing in an inmate workforce. NORCOR does not have enough inmates at this time to assist.

Commissioner Holliday stated if push comes to shove they would have to reduce the programs that they offer.

Hage stated that there are no programs that they could cut that would breach that shortfall. As long as they are caring for animals seven days per week; that is where the costs are. They have cut back their animal care staff.

Chairman Ericksen asked Hage to get them Home At Last's numbers on Washington intakes and add \$50 per animal; what type of revenue would that result in.

Chairman Ericksen stated that the Local Option Tax Levy would be the last of the choices that they would prefer to go with. He only sees two choices. The County does not want to see the program go away. We turned it over to Home At Last because we were going to get out of the business since we did not have the money to operate the shelter.

Hage stated that they have been operating the shelter for six years. They never dreamed that they would still be in need of county funding.

Chairman Ericksen suggested that we develop a strategy at the Board's next meeting.

Richard Murray asked the Board who Tyler Stone is and if he could get a copy of Stone's resume and contract.

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Murray stated that he received a phone call a couple of days ago. A person owns a piece of property on Skyline Road. The property was zoned in 1976 and a house was built in 1979. The person bought the property in 2000. There was a gas leak and the house blew up. This individual went to the Planning & Development Department and was told that it was illegal. The County has been receiving taxes all of these years on the property. The person gets a notice that the house has to be torn down; he has drilled a well.

Murray stated that Karl Johnson was his partner. Johnson made a lot of illegal division of lands; they have houses on them. Are you going to make them tear that house down? Equal justice. Murray stated that the Board took an oath of office. He referred to the Bill of Rights, Section 20. He stated that the County will violate their civil rights if you do not treat people all fairly. Every time you make an ordinance you are hurting people. You do not think of the consequences when adopting ordinances; you don't think of the people.

Murray stated that the Board has an opportunity to change things. House Bill 2229 was passed during the last legislative session. Deschutes County is already implementing it since you now have the ability to rezone forest farm land. Murray stated he has a tree farm; he will never make any money on it but it is still farm land.

Murray stated that the County has the opportunity right now to change the rules. The County will say that you don't have the money; you did it for state forestry. Why can't you do it for him?

Murray stated if he was the County Judge he would make the County Planner change his attitude and the rules to make it more lenient. He would only give him the money that he brought in from economic development.

Jim Weed, Executive Director of NORCOR, presented to the Board their latest financial statement. He wanted to bring the Board up to speed on where they are at. Weed stated that he was asked when he was hired to do something with the west lot and get it developed. They have had a wetland delineation done. He is trying to get a contractor to do the mitigation plan. They are trying to fast track some development that would keep jobs in The Dalles with the expansion of Billa Bong. They want them to continue to lease property from NORCOR.

Weed noted that they have reduced staff and cut programs to try to get under the bottom line. They are putting basic diagrams together to get the development started on the west lot. On the juvenile and adult side of NORCOR they are barely nose above the water. They lost a \$750,000 contract with the U.S. Marshals when they moved their prisoners out of the jail. They are trying to recover those rentals. They can expect that those beds will not come back. They are down seven positions; he is working on a staffing matrix to drop one more position the first of April. They are still not making

money. They have contract meetings with two other vendors over the next couple of weeks. They are hoping to pick up another \$40,000. By the time they are done by the first of May they will have a permanent overall staff reduction of seven or eight positions which is a little over 10% of their staff.

Weed stated that NORCOR has been through some rough water. He asked staff to roll their wages back by 3%. Staff agreed to do that. They agreed if no staff was laid off. He is hoping that we will have minimal staff reduction. He is working on risk and litigation management.

Chairman Ericksen stated that he went to the site with Dan Durow and spoke about the water service. He made Durow aware of the wetland process. He will begin looking into the alternatives.

Further discussion occurred regarding the development of the lot.

OPEN TO DEPARTMENTS

Rick Eiesland, Sheriff, requested that he be authorized to offer Step 3 to Beth Morgan for the Office Specialist II Position at Community Corrections. Morgan is moving from the Secretary II Position at the Commission on Children and Families at a salary of \$2,517 per month to the Office Specialist II Position at a lower salary.

{{{Commissioner Holliday moved to grant Sheriff Rick Eiesland permission to offer Step 3, \$2,331 per month, to Beth Morgan for the Office Specialist II Position at the Community Corrections Office. Commissioner Lennox seconded the motion; it was then passed unanimously.}}}

Todd Cornett, Wasco County Planning & Development Director, presented to the Court a handout on the appointment of individuals to the newly created Commercial and Non-Commercial Energy Advisory Groups, (Attached as Exhibit B). He noted that the Department will be dividing the process into two phases. He explained the two different processes at this time.

Cornett requested that the Court appoint members to the two different Advisory Groups. The names that have been highlighted have indicated their willingness to participate in the process.

Some discussion occurred regarding the suggested Advisory Group Members.

{{{Commissioner Lennox moved to appoint the following people to the Preliminary Commercial Energy Advisory Group: Jeff Davis, Dwight Langer, Allyson Smith, Scott Hege, Gary Casady, Mike Kortge, John Fulton, Paul Woodin, Elaine Albrich and Commissioner Bill Lennox. Commissioner Holliday seconded the motion; it was then passed unanimously.}}}

{{{Commissioner Holliday moved to appoint the following people to the Preliminary Non-Commercial Energy Advisory Group: Jeff Davis, Dwight Langer, Tod LeFevre, Jonathan Lewis, Ken Bailey, John McElheran, Lane Magill, Bob Krein, and Commissioner Sherry Holliday. Commissioner Lennox seconded the motion; it was then passed unanimously.}}}

Teri Thalhofer, North Central Public Health District Director, stated that the District is requesting to purchase some additional vehicles during the current fiscal year. Gilliam County has offered to sell to the Health District a used vehicle, which will be used by the Gilliam County Nurse. The Board of Health has agreed to the purchase. They would like to replace two vehicles that the environmental health staff is using since they have high mileage and bad gas mileage. These vehicles are not scheduled to be replaced this year. One of these two vehicles has been rotated out but they choose to keep it because of their additional staff.

Thalhofer noted that the District budgeted \$50,000 in Capital Outlay for the purchase of a data software system. If they find a data software system this year they would need to move money from materials and services into capital to cover the purchase of the software in addition to the used vehicles.

Some discussion occurred.

It was noted during the discussion as long as Wasco County is the administrative body and is responsible for the three County Health District the Board of County Commissioners will act as the District Contract Review Board and staffing requests will go through the Wasco County Wage and Classification Committee and the Board of County Commissioners. The District's needs as to vehicles will also remain under the County's Vehicle Plan.

{{{Commissioner Lennox moved to authorize the North Central Public Health District to purchase a used vehicle from Gilliam County at the cost of \$2,000. Commissioner Holliday seconded the motion; it was then passed unanimously.}}}

*****It was the consensus of the Board of County Commissioners to authorize the North Central Public Health District to go out and get competitive bids for the purchase of two used vehicles***.**

Thalhofer noted that the District will ask for a trade in value for the two vehicles that they are wishing to trade in when the used vehicles are purchased.

The Board had no problem with the District's request that they be allowed to trade in the two vehicles.

Thalhofer addressed the recommendations from the Wasco County Wage and Classification Committee in regards to the Environmental Health Specialist/ Environmental Health Specialist Trainee, Office Specialist I Reclassifications, and the Health Billing Clerk Positions, (Attached as Exhibit C). The District is requesting that they be authorized to post the Environmental Health Trainee position. The position was budgeted as an Environmental Health Specialist. Thalhofer noted that they would like to reclassify the front office staff from Office Specialist I to Office Specialist II. There are two positions that they would like to reclassify to the Office Specialist II Position. The District would like to create the new position of Health Billing Clerk.

Some discussion occurred.

{{{Commissioner Holliday moved to approve the recommendations of the Wasco County Wage and Classification Committee that the North Central Public Health District be authorized to fill the Environmental Health Specialist Trainee Position; that the Office Specialist I Positions in the front office be reclassified to Office Specialist II; and that the Health Billing Clerk Position be created at Range H with the following Salary Schedule: Step 1, \$2,398.70, Step 2, \$2,517.52, Step 3, \$2,642.70, Step 4, \$2,775.31, and Step 5, \$2,914.29. Commissioner Lennox seconded the motion; it was then passed unanimously.}}}

The Board recessed at 10:25 a.m.

The Board reconvened at 10:30 a.m.

CONSIDERATION AND ADOPTION of the Voluntary Evacuation Registry Request for Emergency Evacuation Assistance Policy and Procedure, presented by Mike Davidson, Wasco County Emergency Services Manager.

Mike Davidson, Wasco County Emergency Services Manager, listed the names of the individuals who are members of the At Risk Population Committee. The Committee worked on the Voluntary Evacuation Registry Request for Emergency Evacuation Assistance Policy and Procedure for two years. They developed a simple process to identify the at risk population.

Davidson introduced Lowell Linder from Mid-Columbia Center for Living.

Davidson is requesting that the Board of County Commissioners approve this Policy and Procedure. People would register their own clients and ship the information to the GIS Department to develop a listing. The agencies would enter an updated listing each year. GIS would not even enter the information; it would sit there as a spread sheet.

Some discussion occurred.

Davidson stated that an individual voluntarily registers to be on the listing. This registry is designed for the at risk population which has been identified by assisting agencies.

{{{Commissioner Lennox moved to adopt the Voluntary Evacuation Registry Request for Emergency Evacuation Assistance Policy and Procedure. Commissioner Holliday seconded the motion; it was then passed unanimously.}}}

DISCUSSION with Sam Woolsey and Steve Lawrence in regards to the newly established Fort Dalles Museum and Anderson Homestead Foundation.

Steve Lawrence stated that the Fort Dalles Museum and Anderson Homestead Foundation met to kickoff the formation of the Foundation. He read a statement at this time. Lawrence noted the members of the Foundation. Eric Gleason, Chairman of the Wasco County/The Dalles Museum Commission is an ex-officio member of the Foundation. The Foundation's focus and goals were noted at this time by Lawrence.

Lawrence showed the Board a copy of the drawing of the proposed vehicle building. The building will be consistent with the architectural design of the Surgeon's Quarters. The drawing is the preliminary concept of the building, which has been approved by the Museum Commission. The Foundation will proceed on a number of levels.

Lawrence stated that they are here to request the Board's approval of the Resolution in the matter of supporting the use and distribution of funding for projects at the Fort Dalles Museum/Anderson Homestead. The Foundation has no money. There is money in the Museum Fund which was donated by the Martins for the purpose of the vehicle building. The Foundation is asking for seed money for marketing with the balance of the money being used for grant matching and other projects.

Lawrence noted the immediate tasks at hand; identify the vehicles that need restoring; create a brochure to send out to potential donors; create a list of bios on the wagons; and identify potential grants and stakeholders.

Some discussion occurred.

Lawrence noted that their request is supported by the Wasco County/The Dalles Museum Commission. The Museum Commission reviewed their request on January 10, 2010. The Museum Commission voted that \$10,000 be transferred by the County to the Foundation as soon as the Foundation receives their tax exemption from the Internal Revenue Service. Lawrence stated that the Foundation cannot legally open an account in a local bank until they have their tax identification number.

Some discussion occurred regarding the language of the proposed Resolution.

{{{Commissioner Holliday moved to approve Resolution #10-003 in the matter of supporting the use and distribution of funding for projects at the Fort Dalles Museum/Anderson Homestead. Commissioner Lennox seconded the motion; it was then passed unanimously.}}}

CONTINUATION OF THE PUBLIC HEARING on the formation of the Mosier Fire District.

Chairman Ericksen called the Public Hearing to order.

There were three people in attendance.

Jim Appleton, Mosier City Fire Chief, stated that they are ready to proceed. They are not amending their petition; they are affirming the petition as submitted.

Kathy McBride, Executive Assistant, informed the Board what they would be approving if Order #10-012 in the matter of the formation of the Mosier Fire District was approved.

Chairman Ericksen asked if there was anyone wishing to testify. There was no one.

The Public Hearing was closed to testimony.

{{{Commissioner Lennox moved to approve Order #10-012 in the matter of the formation of the Mosier Fire District. Commissioner Holliday seconded the motion; it was then passed unanimously.}}}

The Public Hearing adjourned at 10:53 a.m.

CONSIDERATION AND APPROVAL of the Regular Session Consent Calendars of January 20, 2010, (Attached as Exhibit D).

{{{Commissioner Holliday moved to approve the Regular Session Consent Calendar of January 20, 2010, as presented. Commissioner Lennox seconded the motion; it was then passed unanimously.}}}

Other Business:

*****It was the consensus of the Board of County Commissioners to approve the letter of support for the Thompson Park Aquatic Facility***.**

The Board took the time to hear from members of the public and representatives from the Oregon Trail Rally in regards to a proposed Rally within Wasco County.

There were 14 people in attendance.

Zipporah Dillon stated that her husband has been discussing the Oregon Trail Rally with Mike Nagle. Her husband's concerns are with the ability to have the road rally event in Wasco County. Dillon stated that they have been approached by the Rally organizers to use some of their property in the Dufur area. The Dufur community needs visitors. Dillon noted that they own the Kramer Market in Dufur and they are trying to keep it open for the community. She is asking for the opportunity for Mike Nagle to address any concerns that the County has and to dispel any rumors. Dillon stated that she feels the Rally would be a show case for our beautiful County.

Chairman Ericksen stated that the County's perspective is from testimony that the County has received over the last year. It is important to hear from citizens today about their support or perception of the event and what your expectation is.

Dillon stated that they appreciate the opportunity to come forward. They are use to minor inconveniences. They like excitement.

Commissioner Lennox stated that the Board did not want to impact negatively the people in the County. He feels it is outstanding that they came today to show the Board their perspective and to help the County work through this process.

Chairman Ericksen called on Arthur Smith, Mayor of the City of Dufur, to give the Board a perspective from the City of Dufur.

Arthur Smith stated that Mike Nagle made a presentation at the last Dufur City Council Meeting. They were told what the race entailed and what they were looking at in terms of the City of Dufur. It is his understanding that they debated looking at the threshing grounds or the Dufur City Park. They came to explain what they were doing and asked for the support of the Dufur. The City Council did not make a decision or approve a proclamation.

Smith stated that the City was willing to work with the Oregon Trail Rally if they get the needed road permits. He was not sure if they talked to the park or the owner of the threshing grounds. Smith noted that Sheriff Rick Eiesland was there, as well as everyone from the City Council.

Commissioner Holliday asked if the presentation was listed on the City's agenda. Smith indicated that yes it was.

Commissioner Holliday asked if they spoke to the ambulance service.

Smith stated that he knows there was some discussion; during the break they were talking to them. He is not aware officially if anything was worked out.

Matt Tabor, Chairman of the Oregon Trail Rally, stated that they normally put in place the EMTs and ambulance service once they have secured the roads. They have a safety plan that they adhere to as they move on. They have a person that is in charge of setting up and organizing the EMS and safety end of the Rally. They also bring in their own to assist. It is not a situation that they expect to have all the services.

Tabor stated that the agencies are usually compensated for their services.

Mike Nagle stated that they have their own EMS Coordinator to get those local services and to bring in their own services. Their coordinators know all of the EMS and fire services in that area.

Some discussion occurred regarding economic benefits of holding a rally in the County.

Tabor stated that the average spent is between \$125 to \$150. The bulk of the economic impact comes from the teams and the volunteers that are out here. The bigger teams will come into town on Tuesday and stay through Monday. Most of the teams will stay Friday through the weekend.

Nagle stated that more spectators will get rooms since we are further away from Portland.

Dillon stated that once people come to the County they may want to come back.

Smith provided to the Board a map which was presented to the City of Dufur during the presentation from the Oregon Trail Rally.

The map was reviewed at this time.

Marty Matherly, Wasco County Roadmaster, stated that there are two stages that are not shown on the map.

Chairman Ericksen stated that the Board is interested in some of the criteria that were established.

Matherly stated that the Public Works Department has put a lot of time in reviewing the request from the Oregon Trail Rally. They have looked at the requested roads, as well as looking at the safety concerns that the County is responsible for. The Department has some experience with road rallies since they permitted four events. Three of the events were one stage events, while the fourth was a two stage event. From these events they have learned what they should be looking at; more impact to the traveling public, concern with the safety of the people and the event itself.

The Public Works Department looked at the proposed routes. Some of the proposed stages are where there are a lot of uses on the roads and where there are more users. They looked at low traffic volumes, no homes on the sections being proposed and no spectator sites. The Department does not want to be responsible for liability for spectator sites on public right-of-ways.

Matherly stated that he has some concerns with liability on private property; there is access to the private property from public access areas.

Some discussion occurred.

Don Uhalde, Wasco County Road Superintendent, stated that he has concerns with people coming into the event with no idea. The Department does not want to land lock anyone out there. This is a full closure while the event is going on.

Dan Bolton asked how long the roads would be shut down.

Uhalde stated two hours.

Nagle stated that it takes two hours at a time to run 50 to 60 cars. They run the stages twice per day. The Boyd stage would be ran once. Everything ends up in Dufur. The roads would be closed for two hours. If there is a problem they can get on the radio to stop the cars. Cars are sent out in one minute intervals. They have communications all along the route.

Tabor stated that they would have radio communication at each house along the route. If someone needs to get out they would be able to get out.

Dan Bolton stated that he lives on one of the proposed roads. He is a local business owner. He would like to see the Rally happen. It would be a great economic benefit to the County. He has heard that they have addressed the liability issues and that the Oregon Department of Transportation is not for it. Bolton's question is how they figure it will have an impact when it is for a shorter period of time as compared to Cycle Oregon.

As far as to the impact to the roads; their road is pretty impacted right now. Bolton is in favor and he feels that the economic impact will be huge.

John Zalaznik stated as a private citizen he supports the road rally. It looks like a great event with minimal impact on most of the citizens. He feels it will have a positive impact on the County. Zalaznik knows that the County has a lot of concerns; he is hopeful that the organizer can answer the County's questions.

Pam Clausen stated that they live on the Boyd route which would be more impacted by the road rally. They fully support the rally; it is a neat event. It is a good economic event to Dufur and The Dalles. It seems like it would be a value to the business people.

Clausen stated that they have a lot of private property; they are willing to allow their property to be used for public parking.

Randy Haines stated that he is curious if there are other concerns other than liability and the roads.

Chairman Ericksen stated that the other concern was dust. The safety concern has been the biggest concern; safety of the spectators and allowing no one in the public right-of-way which would put people too close to the cars. The other concern was emergency response.

Matherly stated the other issues were trespassing and garbage.

Commissioner Holliday stated that she lives in Maupin and she manages the ambulance service. She knows how it is to man a volunteer ambulance service. The rally would impact the surrounding ambulance services. There is a huge impact. They say they will bring in their own paramedics. When they have an ambulance service they need to have them registered and insured. Commissioner Holliday stated that she has not talked to Dufur; she needs to see if those issues are being met.

Chairman Ericksen stated that a road with a lot of access points is a concern to the County. Picking rural routes are the best ones. He thinks we need to look at all of these issues and see what perimeters we could put on them for an event.

Chairman Ericksen stated that we are trying to manage this and permit it with pretty strict criteria and conditions. The County will evaluate all routes. It will be up to the event manager to let people know where they cannot be, to clean up after the event, and to be sure that they are not creating a problem for someone else who may not be aware of the event.

Further discussion occurred.

Dana Schmidling, The Dalles Area Chamber of Commerce Executive Director, stated after working on a number of events she can tell you there is a way to get to a yes. This is a great event. It has the opportunity to grow. Every event that she has worked on they have permitted roads. There is a way to do that. Every event has event insurance. It does not cost anything; they can also include the County as an additional insured. There is a way to get around all of these issues. Schmidling encouraged the County to find a way to allow the event. They would hire an EMT company that is registered with the state and have them on site. She is willing to be a resource when we have a question.

Tyler Stone, Administrative Officer, noted that the County has the fairgrounds with a large RV Campground. The Fair Board and Hunt RV Park are looking at ways to generate revenue.

Chairman Ericksen asked that Matherly and Uhalde meet with him tomorrow to begin going through some of these things. He would like to see a blow up of each section of the proposed routes.

Tabor stated that they can provide the County with their safety plan, as well as a copy of their \$5 million insurance policy.

Commissioner Lennox stated that it is the responsibility of the County to be sure that we address all of the issues. He also feels it is important that we get to a yes and make the event a possibility for the County and specifically for Dufur. He would like to see County Counsel look at the liability piece.

Carl Clausen stated that he appreciates what the Public Works Department has done with the budget they have. He is only familiar with the route near them. It seems that all the concerns the County has could be addressed. He is not criticizing the Public Works Department; they are supporting their area. He is not sure if it is all or none.

Zalaznik stated that he appreciates the ability to approach the Board. It seems to him that this meeting was not well promoted to get the impact to the citizens. If it was out there we would have more people here in support. Feels it would be a good event for Wasco County and Dufur.

Commissioner Holliday asked that they talk with the Dufur Ambulance Service.

Nagle stated that he spoke to Mr. Frakes at the Dufur City Council Meeting.

Further discussion occurred.

Uhalde stated that the showing today was in support of one or two staging areas. He asked if the Oregon Trail Rally had talked to people along the other staging areas.

Nagle stated he has talked to every staging area. They have always been available and they can address any issue. He has addressed the minimal impact to the public, safety and dust concerns. They have always told where the spectator areas are located and what the public route is. They have never sought a permit to get an access route.

Chairman Ericksen stated he would insist on running the access route by the Public Works Department to see if there is an alternative route. He thanked everyone for coming in. Chairman Ericksen stated that we need to protect the interest of the people in the County and see that no one gets hurt. It is definitely a learning process. We will see what we can do to move forward and see what the process will be.

CONSIDERATION of items listed on the Discussion List of January 20, 2010, (Attached as Exhibit E).

Item #8

*****It was the consensus of the Board of County Commissioners to support a contribution of \$100 to the Columbia Gorge Discovery Center on behalf of former County Commissioner Ray Matthew, who recently passed away***.**

INSPECTION of County owned property described as Township 1 North, Range 13 East, Section 3CA, Tax Lot 3000.

The Board adjourned at 12:19 p.m. to make an inspection of the County owned property. The Board has received a request to either sale or to grant an easement to an adjacent property owner who would like to gain access to their property.

The Board signed:

- 2009-11 Partnership Agreement between the Oregon Commission on Children and Families and Wasco County Board of County Commissioners.
- Oregon Liquor Control Commission Liquor License Application for Jenn. Inc.
- Oregon Liquor Control Commission Liquor License Application for Jenn. Inc., DBA Bolton Cellars.
- Order #10-006 in the matter of the appointment of Kristy Beachamp to the Wasco County Courthouse Safety Committee.
- Order #10-007 in the matter of the appointment of Michael Omeg to the Wasco County Planning Commission.
- Order #10-008 in the matter of the reappointment of Donald Hoffman to the Wasco County Planning Commission.

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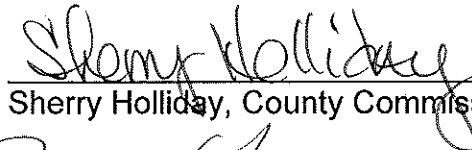
- Order #10-009 in the matter of the appointment of Michael Omeg to the Wasco County Weed Council.
- Order #10-010 in the matter of the appointment of Jerry Duling to the Wasco County Weed Council.
- Order #10-011 in the matter of the reappointment of Dan Ericksen to the Mid-Columbia Economic Development District Board of Directors.
- Order #10-012 in the matter of the formation of the Mosier Fire District.
- Resolution #10-003 in the matter of supporting the use and distribution of Funding for projects at the Fort Dalles Museum/Anderson Homestead.
- Voluntary Evacuation Registry Request for Emergency Evacuation Assistance Policy and Procedure.

The Board adjourned at 12:19 p.m.

WASCO COUNTY BOARD OF
COUNTY COMMISSIONERS



Dan Ericksen, Chair of Commission



Sherry Holliday, County Commissioner



Bill Lennox, County Commissioner

Shelter Stats 2005 thru 2009

Shelter Stats	2005	2006	2007	2008	2009
Impound/Strays	483	478	515	486	623
Owner released	453	269	275	388	535
Transferred In	7	36	20	7	56
Protective Custody	<u>0</u>	<u>0</u>	<u>76</u>	<u>0</u>	<u>0</u>
Total Intakes	943	783	886	881	1214
Adopted	475	464	435	541	760
Returned to owner	239	220	220	155	232
Transferred out	57	77	85	76	156
Euthanized	99	90	87	56	59
DOA	<u>26</u>	<u>13</u>	<u>13</u>	<u>2</u>	<u>16</u>
Total Out	896	864	840	830	1223

Community Spay/Neuter

S/N Stats	2005	2006	2007	2008	2009
Low Income S/N	\$334.12	\$1,000.00	\$2,758.41	\$5,141.33	\$16,905.00
DJT Spay/Neuters	<u>\$6,837.57</u>	<u>\$6,693.64</u>	<u>\$0.00</u>	<u>\$4,819.74</u>	<u>\$5,371.00</u>
	\$7,171.69	\$7,693.64	\$2,758.41	\$9,961.07	\$22,276.00

Home At Last Humane Society

Profit & Loss Prev Year Comparison

January through December 2009

		Actual	Actual		
		Jan - Dec 09	Jan - Dec 08	% Change	2010 Budget
Ordinary Income/Expense					
Income					
	Total Spay/Neuter Community	2,642.30	-2,949.82	-189.58%	\$ 850.00
	Total General Donations	85,895.73	86,544.94	-0.75%	\$ 87,500.00
	Total Fundraising Income	30,949.88	26,020.99	18.94%	29,300.00
	Total Merchandise Sales	1,045.35	2,769.93	-62.26%	1,800.00
	Total Misc. Income	321.17	569.87	-43.64%	\$ 100.00
	Total Program Services Income	167,019.80	135,656.36	23.12%	165,200.00
	Total Income	287,874.23	248,612.27	15.79%	284,750.00
Expense					
	Total Benefits & Taxes	32,759.87	12,516.80	161.73%	41,000.00
	Total Salaries	132,375.50	122,529.13	8.04%	178,810.00
	Total Personnel Expense	165,135.37	135,045.93	22.28%	219,810.00
	Total Veterinarian Services	53,021.83	36,548.55	45.07%	49,800.00
	Total Shelter Supplies	23,596.15	25,319.88	-6.81%	23,650.00
	Total Professional Fees	1,257.16	1,422.00	-11.59%	\$ 1,200.00
	Total Occupancy & Utilities	11,152.77	8,295.05	34.45%	\$ 11,006.00
	Total Office Expenses	6,232.83	5,139.88	21.26%	\$ 6,100.00
	Total Postage & Delivery	758.91	2,565.10	-70.41%	\$ 800.00
	Total Printing & Reproduction	13,728.67	6,006.19	128.58%	\$ 13,300.00
	Total Repairs	-10.71	451.75	-102.37%	\$ 100.00
	Total Auto Expense	534.36	2,977.32	-82.05%	\$ 1,204.00
	Total Advertising	3,366.19	5,616.49	-40.07%	\$ 3,300.00
	Total Insurance	6,576.29	5,675.27	15.88%	\$ 7,300.00
	Total Meetings & Conferences	69.66	197.64	-64.75%	\$ 100.00
	Total Volunteers	0.00	1,062.28	-100.0%	\$ 150.00
	Total Recognition	869.83	0.00	100.0%	\$ 200.00
	Depreciation Expense	0.00	3,638.00	-100.0%	\$ -
	Total Other Expenses	5,457.43	4,515.98	20.85%	5,150.00

Home At Last Humane Society
Profit & Loss Prev Year Comparison
January through December 2009

						Actual	Actual		
						Jan - Dec 09	Jan - Dec 08	% Change	2010 Budget
Total Expense						291,746.74	244,477.31	19.34%	343,170.00
Net Ordinary Income						-3,872.51	4,134.96	-193.65%	-58,420.00
Other Income/Expense									
Total Other Income						206.12	147.41	39.83%	210.00
Total Other Expense						425.87	237.89	79.02%	100.00
Net Other Income						-219.75	-90.48	142.87%	110.00
Net Income						-4,092.26	4,044.48	-201.18%	-58,310.00

Commercial Energy Advisory Group
Last Update by TC 20 January 2010

Advisory Group Members

Name	Group Representing	Address	Phone	Email
Jeff Davis	Wasco Electric Cooperative	P.O. Box 1700 105 East 4th Street The Dalles, OR 97058	(541)296-5051	jeffd@wascoelectric.com
Dwight Langer	Wasco PUD	2345 River Road The Dalles, OR 97058	(541)298-3300	XXXXXXXXXXXXXX
Allyson Smith	NCP Health District	419 E. 7 th St. The Dalles, OR 97058	(541)506-2625	allysons@co.wasco.or.us
Scott Hege	Rural Residential	6580 Martin Rd. The Dalles, OR 97058	(541)298-1075	schege@gmail.com
Gary Casady	Rural Residential	2500 Badger View Dr. The Dalles, OR 97058	(541)506-3768	Gary.casady@gmail.com
Mike Kortge	Farmers	1820 Liberty Way The Dalles, OR 97058	XXXXXXXXXX	mkortge@charter.net
John Fulton	Farmers	XXXXXXXXXX	Home (541)298-5845 Cell (541)993-5345	fultonjohn@charter.net
???? Ashley	Farmers			
Paul Woodin	Community Renewable Energy Association	XXXXXXXXXX	(509)261-0219	pwoodin@communityrenewables.org
Elaine Albrich Stoel Rives LLP	Wind Developers	900 SW Fifth Ave, Suite 2600 Portland OR, 97204-1268	Office (503)294-9394 Cell (503)250-4429	eralbrich@stoel.com
?????	County Commission			
?????	Planning Commission			
Resources (Won't attend at meetings but will provide input during initial development of ordinances)				
Bill Ward	Transmission	2100 W. Scenic Dr. The Dalles, OR 9758	Business (541)296-3485 Cell (541)980-2737	lamar2@charter.net
Clay Smith	PUD	XXXXXXXXXX	XXXXXXX	clayrace16@yahoo.com
Jim Johnson	Oregon Department of Agriculture	635 Capitol St. NE Salem, Oregon 97301-2532	(503) 986-4788	jjohnson@oda.state.or.us
Tom Stoops	Oregon Department of Energy	625 Marion St. NE Salem, OR 97303	(503) 378-8328	Tom.Stoops@state.or.us
Keith Kohl	Oregon Department of Fish & Wildlife	3701 West 13th St. The Dalles, OR 97058	(541) 296-4628	keith.l.kohl@state.or.us

NON-COMMERCIAL ADVISORY GROUP

Last Update by TC 19 January 2010

Advisory Group Members

Name	Group Representing	Address	Phone	Email
Jeff Davis	Wasco Electric Cooperative			jeffd@wascoelectric.com
Dwight Langer	Wasco PUD	2345 River Road The Dalles, OR 97058	(541)298-3300	XXXXXXXXXXXXXX
Tod LeFevre - Common Energy LLC	Installers	1712 Prospect Ave. Hood River, OR 97031	cell: (541)400-0151	tjlefevre@embargo.com
Jonathan Lewis - Hire Electric	Installers	2700 West Second St. The Dalles, OR 97058	(541)296-5574	XXXXXXXXXXXXXX
Ken Baily	Farmers	PO Box 1398 The Dalles OR 97058	(541)993-6556	ken@orchardviewfarms.com
John McElheran	Farmers	56531 Juniper Flat Rd Maupin, OR 97037	(541)395-2269	
???????	Rural Residential			
???????	Rural Residential			
???????	Planning Commissioner			
???????	County Commissioner			
Keith Kohl	Oregon Department of Fish & Wildlife	3701 West 13th St. The Dalles, OR 97058	(541) 296-4628	keith.l.kohl@state.or.us

January 15, 2010

**Environmental Health Specialist/Environmental Health Specialist
Trainee
North Central Public Health District
The Dalles, Oregon**

**Salary: \$3,168 - \$3,853 /month plus benefits for OR Registered Sanitarian License
(\$2,738 - \$3,327/month plus benefits for Trainee)**

Application Deadline: Feb. 1, 2010 5pm

SUMMARY: This position will be filled with either a Registered Environmental Health Specialist Trainee or Environmental Health Specialist with experience in the Oregon State Drinking Water and Onsite Wastewater Treatment Programs. The Specialist will be responsible for conducting surveys and investigations and assisting in the planning, promoting and carrying out of a program for the improvement of county and state environmental health standards and regulations as necessary to secure compliance with public health laws and administrative rules, and performs related work as required.

EDUCATION/ EXPERIENCE: Bachelor's degree from an accredited college or university with at least 45 quarter hours, or the equivalent semester hours, in science courses relating to environmental health.

KNOWLEDGE/SKILLS/ABILITIES: Considerable knowledge of modern methods, principals, techniques and practices of environmental health. Knowledge of laws and administrative rules governing Oregon environmental health programs and sanitation practices. Knowledge of methods and equipment used by regulated industries. Ability to make thorough inspections and investigations, compile data and present reports, develop and maintain effective working relationships with other staff and officials, and deal courteously and tactfully with the public. Ability to plan and deliver educational programs. Ability to communicate with a variety of people and deal with difficult situations. Ability to perform keyboard activities and handle mobility requirements of the position. Ability to lift 25 pounds. Must be able to work a flexible work week including evenings and weekends.

EXAMPLES OF DUTIES: Duties may include, but are not limited to the following:

- Conduct soil and site evaluations for On-Site Waste Water Treatment Program.
- Survey public drinking water systems and promote water supply improvement.

- Conduct the Foodborne Disease Prevention Program.
- Inspect public pools, motels and organizational camps to ensure compliance with laws/rules.
- Investigate complaints and disease outbreaks concerning food, water, animals, sewage disposal and communicable disease as required by law with the assistance of other county staff, as needed, and take necessary corrective/preventative actions.
- Investigate complaints of sanitary nuisances.
- Respond to a public health emergency as needed.
- May be involved in solid waste management.

LICENSES/CERTIFICATES: Must be Registered Environmental Health Specialist Trainee or Registered Environmental Health Specialist in accordance with ORS 700. Trainee must obtain full registration within 2 years of Trainee registration. Must maintain registration through continuing education as required by ORS 700. Must possess valid Oregon driver's license at time of appointment.

SPECIAL TESTING: Employment is contingent upon the successful completion of a drug test, criminal history check and driver's license check.

Equal Opportunity Employer.

**Wasco County
Wage & Classification Committee**

Date: January 15, 2010

To: County Court

From: Tyler Stone
Wage & Classification Committee

Subject: **Office Specialist 1 reclassification**

It has been requested to the Wage & Classification Committee to reclassify the Health Department's front Office Specialist I positions to Office Specialist II's.

It is the recommendation of the Wage & Classification Committee to reclassify the positions as requested.

This position needs to be reclassified due to the increasing complexity of the positions in the front office. The Ofc. Spec. 1 position description is geared toward a very clerical task oriented position. This position has changed with the increased complexity of healthcare administration. The position is now required to make independent judgments, prepare charts, deal with insurance complexities, manage incoming and outgoing patients, and differentiate between insurances, appropriate paperwork, and tracking.

The Salary Range from the 2008/2009 Non-represented Salary Matrix* for this position is as follows:

Office Specialist I

Step 1	Step 2	Step 3	Step 4	Step 5
1971.15	2069.82	2173.78	2284.12	2398.70

Office Specialist II

Step 1	Step 2	Step 3	Step 4	Step 5
2173.78	2284.12	2398.70	2517.52	2642.70

CC: Tyler Stone, EAS Administrator
Wage & Classification Committee Chairperson

**Wasco County
Wage & Classification Committee**

Date: January 15, 2010

To: County Commission

From: Tyler Stone
Wage & Classification Committee

Subject: **Health Billing Clerk**

It has been requested to Wage & Classification Committee for approval to create the position of Billing Clerk at a full-time equivalent.

It is the recommendation of the Wage & Classification Committee to create this position.

Insurance billing has become extremely complicated and requires an individual that is experienced and well versed in coding, insurance billing, and insurance eligibility requirements.

The Salary Range from the 2008/2009 Non-represented Salary Matrix* for this position is as follows:

Billing Clerk – Grade H

Step 1	Step 2	Step 3	Step 4	Step 5
2398.70	2517.52	2642.70	2775.31	2914.29

CC: Tyler Stone, EAS Administrator
Wage & Classification Committee Chairperson

**WASCO COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR SESSION
JANUARY 20, 2010**

CONSENT CALENDAR

1. 2009-11 Partnership Agreement between the Oregon Commission on Children and Families and Wasco County Board of County Commissioners.
2. Oregon Liquor Control Commission Liquor License Application for Jenn. Inc.
3. Oregon Liquor Control Commission Liquor License Application for Jenn. Inc., DBA Bolton Cellars.
4. Order #10-006 in the matter of the appointment of Kristy Beachamp to the Wasco County Courthouse Safety Committee.
5. Order #10-007 in the matter of the appointment of Michael Omeg to the Wasco County Planning Commission.
6. Order #10-008 in the matter of the reappointment of Donald Hoffman to the Wasco County Planning Commission.
7. Order #10-009 in the matter of the appointment of Michael Omeg to the Wasco County Weed Council.
8. Order #10-010 in the matter of the appointment of Jerry Duling to the Wasco County Weed Council.
9. Order #10-011 in the matter of the reappointment of Dan Ericksen to the Mid-Columbia Economic Development District Board of Directors.

**WASCO COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR SESSION
January 20, 2010**

DISCUSSION LIST

ACTION AND DISCUSSION ITEMS:

1. Discussion on selecting a County Project to be included on the Community Outreach Team's Project Listing.
2. Discussion on Model Executive Session News Media Attendance Policy.
3. Discussion on Draft Continuity of Operations Planning Policy.
4. Consideration of the request from Jay LeRoux for an easement or purchase of property for use as a right-of-way to his home located off of East Fifth Street.
5. Discussion on establishing an Advisory Committee for the Board of County Commissioners.
6. Discussion pertaining to the Oregon Trail Rally.
7. Discussion on evening Work Sessions during 2010.
8. Discussion on donation on behalf of former County Commissioner Raymond Matthew.
9. Discussion on various openings in County Departments.

ON HOLD:

1. Discussion on Amending Document Approval Policy.
2. Discussion on the establishment of an Ordinance that would allow the enforcement of the burn ban.
3. Motion to rescind the Agreement between Wasco County, Oregon, and the North Wasco County School District #21, approved on March 4, 2009.
4. Change to Fire Protection Funding enacted by the Oregon State Legislature.
5. Consideration of the request from Dan Hendrix, Shaniko Volunteer Fire Chief, regarding donation of surplus vehicle.

1/19/2010 8:36 AM